



Shops must be in compliance with applicable regulations before applying for stars.

For assistance, contact CMTI at ...

or IDEM at ...

For information on the SGP, visit IDEM's website at www.state.in.us/idem/strategicgoals.

Participation in this program will not trigger IDEM regulatory inspections.



Indiana 5-Star Environmental Recognition Program for Metal Finishers

The Indiana 5-Star Environmental Recognition Program awards stars based on specific criteria, which go above and beyond the regulations. The Indiana Department of Environmental Management, The Indiana Clean Manufacturing Technology and Safe Materials Institute (CMTI), together with industry representatives and other interested parties, developed this program to recognize metal finishers that demonstrate exceptional environmental stewardship.

How the program works:

Participation in Indiana's 5-Star Environmental Recognition Program is voluntary. To be eligible, metal finishers must be in compliance with the regulations, and must submit a complete and accurate application.

Metal finishers can earn from one to five stars. Achieving one star is a prerequisite for two stars, achieving two star is required to earn three stars, and so on. Awards remain in effect for one year, at which time participants must reapply for the following one-year period.

The 5-Star Environmental Recognition Program is closely linked to Indiana's Strategic Goals Program. The SGP Bronze level is the equivalent to earning 2 stars, the Silver level is equivalent to earning 3 stars, and the Gold level is equivalent to earning 4 stars. Participation in both programs allows your business to be recognized at the national level through the SGP program and statewide through IDEM's various 5-Star programs. For information on the SGP, visit IDEM's website at www.state.in.us/idem/strategicgoals.

Applications will be reviewed by a committee consisting of representatives from IDEM, CMTI, trade associations, environmental organizations, and a POTW representative from the municipality in which the facility is located. CMTI will conduct site visits for all four- and five-star applicants. If an application is not approved, the review committee determines whether the shop should receive fewer stars or reapply to the program at a later date.

If you have questions or comments, call IDEM at Information on the 5-Star program and the Strategic Goals Program is available on the Internet at www.state.in.us/idem.

5-Star Environmental Recognition Program for Metal Finishers

MARCH 30 - DRAFT CRITERIA

Participant Level

Officially sign onto the Metal Finishing Strategic Goals Program

i One Star

Meet the Participant Level requirement listed above

Be in compliance with applicable regulations, including local ordinances

Submit 1992 baseline worksheet (if applicable)

Submit most recent year worksheet

i i Two Stars (Bronze)

Meet the One Star criteria listed above

Actively participate in one of the following SGP stakeholder workgroups: RCRA, 5-Star Environmental Recognition Program, Recruitment, Financial & Technical Assistance, or POTW.

Meet 2 of the 7 facility-based SGP performance goals (listedin this application)

i i i Three Stars (Silver)

Meet the Two Star criteria listed above

Meet 4 of the 7 facility-based SGP performance goals

i i i i Four Stars (Gold)

Meet the Three Star criteria listed above

Meet 6 of the facility-based SGP performance goals

Be actively involved in a community outreach program (such as the Industry Partners for Safety Awareness (IPSA) Good Neighbor Program) or environmentally conscious group, or actively promote environmental issues within an industry association or group.

Have a defined Environmental Policy statement that is signed by your company's senior management. Note that this is the first step in developing an Environmental Management System.

i i i i i Five Stars

Meet the Four Star criteria listed above

Mentor others in your industry to improve environmental performance. As a mentor, your company's name will appear on IDEM's web site and a variety of publications related to the metal finishing industry.

Have an Environmental Management System (EMS) in place which is either ISO 14001 certified or equivalent. To be deemed equivalent to ISO 14001, an EMS must include the following 17 elements:

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|---|---|
| 1. Environmental Policy | 10. Document Control |
| 2. Identification of Environmental Aspects | 11. Operational Control |
| 3. Identification of Legal and Other Requirements | 12. Emergency Preparedness and Response |
| 4. Setting of Objectives and Targets | 13. Monitoring and Measuring |
| 5. Environmental Management Programs(s) | 14. Nonconformance and Corrective and Preventative Action |
| 6. Structure and Responsibility | 15. Record Keeping |
| 7. Training, Awareness and Competence | 16. EMS Audits |
| 8. Communication Protocol | 17. Management Review |
| 9. EMS Documentation | |

Additional information on each of these criteria may be obtained by visiting
www.state.in.us/idem/100percentclub/emsguidance.pdf